



**Helena Business Improvement District
Board of Trustees Meeting**

**Tuesday, February 9, 2016, 4:00 p.m.
HVCC Conference Room**

AGENDA

Mission Statement: The Helena Business Improvement District is a leader, facilitator, provider and advocate for a planned, creative program that results in the continual improvement of property values and properties in downtown Helena.

- I. Welcome
- II. Public Comment
- III. Consent Agenda 5 min
 - a. Minutes from January 12
 - b. January Financials
 - c. February Program Coordinators Report
 - d. February Executive Directors Report
- IV. Board Annual Administrative Items 30 min
 - a. Conflict of Interest Disclosure Form
 - b. Election of Officers
 - c. Review by-laws
 - d. Review Roles/Responsibilities
 - e. Review Financial Policies
- V. Committee Reports 30 min
 - a. Executive Committee (R. Riley & A. Roy)
 - i. Board Retreat . follow-up
 - ii. ED annual performance review
 - b. Organization (T. Reich)
 - i. Work session . February 23rd . Master Plan
 - ii. Work session . March 9th . annual budget/work plan
 - iii. Next Board meeting . March 22nd
 - iv. Special Board meeting TBD . master plan approval
 - c. Marketing and Communications .
 - i. Marketing Plan Update (J. Merickel)

- d. Beautification .
 - i. Landscaping Update (K. Harrington & M. Roylance)
- e. Economic Restructuring .
 - i. Downtown Master Plan Update (T. Reich)
- VI. Downtown Helena, Inc. - Updates (D. Torgerson) 15 min
- VII. News & Announcements 15 min
- VIII. Adjourn

ADA NOTICE

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(406) 447- 8490 TTY Relay Service 1-800-253-4091 or 711

citycommunitydevelopment@helenamt.gov

316 North Park, Avenue, Room 440, Helena, MT 59623

Next BID Board Meeting – March 22, 2016 – 4:00pm HVCC Conference Room