

**Helena Business Improvement District**  
**Board of Trustees Board Minutes**  
 Thursday, July 12th, 2018, 4:00  
 Valley Bank

**Board Members Present:** Mark R., Rex S., Lee S., Steven P., Ryan S.

**Public:** Captain Curt Stinson & Jason, Major Robinson

**Staff:** Micky Z. - HBID Executive Director

**Agenda**

**Discussion**

**Motion/Action**

Welcome & Introductions	The regular scheduled monthly Board meeting was called to order by Board Chair Mark Roylance at 4:08 p.m.	
Public Comment	Major Robinson, from Sage and Oats Trading Post, introduced himself to the Board. Major thanked the Board for approving his Façade grant application and updated the Board on the project.  Captain Curt Stinson shared their office would soon be moving to the old BCBS building. He also mentioned how tough it is to train and hire staff.	
Approval of June Board Minutes	Board minutes were not taken at the June meeting.	
Committee Reports	Lee updated the Board that he and Al from the ad hoc organizational committee met last Friday and discussed graffiti.	Action: Lee will set up a time to meet with Micky to get the addresses of property owners.
Finance Report a. Approve June financial report	The Valley Bank Business checking account is now open and has roughly \$85,000 in the account. Jody and Micky are working to close out the Wells Fargo account once checks are in the office and all outstanding checks from WF are cashed.  Micky also discussed the need to look deeper into the equipment rental policy and pricing. Similar discussion regarding Trolley and being the middle man.	Action: Micky will come up with a new suggestion for equipment rental fee after researching our current gain/loss. Micky will research trolley gain/loss and report back to the Board.  Lee motions to approve the June Financial report and Rex seconds. Motion passes unanimously.
Old Business a. Renewal b. Homelessness c. Staff d. Wayfinding e. MZ six month review f. June Work Session Recap g. Health Insurance	Micky got a quote for two postcard options, per the June meeting, to send out discussing the upcoming renewal.  Follow up from Alison's June Homelessness report and the upcoming community conversation. Micky shared the community conversation has been posted to the website and FB page.  Micky asked for any final suggestions to the three job descriptions.  Al shared that the location for our wayfinding sign on LCG was denied.  Mark and Al gave Micky her six month review on Tuesday, June 10.  Micky asked for a recap of the June work session since she was out of the country. The Board reported it was very productive as they worked in the Bat Cave and repaired equipment fence. Micky also	Action: Micky will have postcard draft ready for June work session for approval. Board liked the idea of a 6X11 card at a cost of \$292 for 200 from Action Print.  Micky will post the job descriptions on Friday, June 13. Rex and Riley have agreed to sit on the interviews.  Rex will check with First Interstate Bank about the wayfinding sign location.

	<p>put forth the idea of having a yearend mini Alive @ Five to clear out any inventory and use the proceeds to raise money for new Christmas Decorations</p> <p>Micky reported that Pacific Source will not take on one client for health coverage. Once new staff are hired, Micky will work with Teri Palmer on switching from BCBS to Pacific Source.</p>	
<p>New Business</p> <p>a. MZ update on World Community Development Conference</p> <p>b. Leadership Helena</p>	<p>Micky updated the Board on her experience at the World Community Development Conference in Ireland last month. She discussed bikes as an option for banners and a new trash cash. She also asked the Board for any comments regarding her working on a research project that would incorporate Main Street with Façade grants.</p> <p>Micky requested the Board support and pay for her Leadership Helena application. Micky explained that if she gets accepted, the meetings would all take place during the regular schedule Board meeting the second Thursday of each month, September – May.</p>	<p>Action: The Board was concerned about the research project in regards to Micky’s time but viewed it as beneficial for renewal and Main Street status.</p> <p>The Board accepted Micky’s request to apply for Leadership Helena and will look to approve the changing of the Board meeting to Tuesday’s at the next Work Session.</p>
Next Meeting	July 26 <sup>th</sup> , 2018 at Valley Bank – Work Session	Action: Micky will be out of town for the August 9 <sup>th</sup> Board meeting and the Board agreed to cancel this meeting.
Adjourn	Meeting ended at 5:25	
Respectfully submitted: Micky Zurcher		