

Helena Business Improvement District

Board of Trustees Minutes

Tuesday, April 1, 2019 – 4:00 p.m.

Chamber Building, 225 N Cruse Ave, basement conference room

Board Members Present: Lee S., Rex S., Mark R., Al R., Ryan S., Christopher T., John G (ALL)

Public: Riley T., Ethan K.

Staff: Micky Z. - HBID Executive Director

Agenda

Discussion

Motion/Action

Welcome

Board Chair, Lee Shubert, called the meeting to order at 4:08 p.m. All Board members were present.

Public Comment

None

2-Year Pilot Program HBID Capacity:

- Security – cameras
- Graffiti removal
- Pedestrian Mall

Micky suggested the next step would be for the HBID board to wait until the City presents us with an MOU. She mentioned to the Board she would reach out to Commissioner Noonan and Ana Cortez about meeting weekly to keep informed of next steps.

Action: Micky will reach out to Commissioner Noonan and Ana Cortez to set up weekly check-ins for action steps.

Breakdown of funding
Breakdown of staff capacity
Tax Assessment Formula

There were a few other comments regarding the proposed pilot program from Board members including the public.

At last week's work session, the Board was introduced to an idea of a Residential, fourth component, to the existing three-tiered property assessment for the BID. Micky emailed the Board with information comments from Glenn and Thomas as well as the City of Great Falls. Micky played with the formula and indicated she didn't see much of a difference in the overall increase by adding this component as she only used Placer Residents who would be assessed with this part of the formula.

Motion: Mark moved to add a residential component to the tax assessment. Seconded by Christopher. After discussion, the Christopher made a motion to table the discussion until more Residential properties are in the BID district. Rex seconded. Motion tabled.

Capital reserve 19/20 budget line

Lee suggested the approved 19/20 FY budget line indicated as capital reserve be used towards salary increases.

Action: Micky will reach out to Glenn and Thomas to get the petitions completed with the increase of assessment from last weeks motion.
Motion: Motion by Al to take \$4500 of the \$6000 and put it towards salary increases. John seconds. Motion Fails. Rex abstained.

Motion: Motion by Rex that the former Executive Committee (Mark and Al) be tasked with making the decision for salary increase. Seconded by Ryan. Motion passes.

News & Announcements

Lee updated the Board members on his Marlow Market Co-Op funding plan.

Next meeting

April 9th, 4:00 p.m. – continued work session on Downtown Initiative

Adjourn

Meeting ended at 5:16 p.m.

Motion to adjourn was made by Rex, seconded by John.

Respectfully submitted: Micky Zurcher