

Helena Business Improvement District
Board of Trustees Minutes
Tuesday, September 25th, 2019 – 3:30 p.m.
Chamber Building, 225 N Cruse Ave, basement conference room

Board Members Present: Rex. S., John G., Al R., Mark R., Ryan S.

Public: Commissioner Noonan

Staff: Micky Z. - HBID Executive Director,

Agenda

Discussion

Motion/Action

Welcome

Board Vice Chair, Rex Seeley, called the meeting to order at 3:33 p.m.

Public Comment

None

Work Session

Micky handed out two documents:

- list of all unsigned property owners
- list of unsigned large property owners

Each document showed which Board member was tasked with approaching individual owners. Micky requested the Board look over the unsigned property owners list and let her know who else Board members would be willing to approach to get petitions signed by the end of September.

395 total petitions were mailed in May. 122 have been signed. 8 have said no. 13 were undeliverable. 3 were in buy/sell agreements.

To date 46.708% of the property owners have signed. Micky projects 56.988% will sign based off verbal commitment.

Micky handed out a letter which she asked the board to review as a next steps plan for the additional void. Some suggestions were made.

Micky commented the letter to the editor was printed today with the only comments regarding parking. Micky will monitor the site to see if additional feedback is given.

The website has been updated with our progress for transparency. <https://downtownhelena.com/2020-creation-status/>

Al asked if DHI Board has been helping. Sean Morrison and Riley Tubbs have assisted.

News & Announcements

The majority of DHI and BID Board members will be gone for the October joint board meeting. According to the BID Bylaws, 4.07, allows the BID board to act through email transmission if a quorum of the board of trustees gives consent. DHI Bylaws allows for a proxy.

Action: The Board will approach their designated owners one more time in hopes of either getting the petition signed or learning why an owner chooses to not sign. The goal is end of September.

Micky will be attending the Helena Indian Alliance Board meeting on Oct 9 to request a signature for their property.

The annual report is slated to be delivered mid-October. Any unsigned property owner will receive an additional letter as an attachment if we have not reached our 60%.

Micky will get John and Ryan additional petitions they signed up to approach.

Action: Micky will send out an email to all the Board members suggesting the dates for the 2020 calendar year. Rex indicated he will give his proxy to a DHI member.

Adjourn

At 4:38 p.m. meeting adjourned

Respectfully submitted:
Micky Zurcher