



**TRANSPORTATION SYSTEMS DEPARTMENT**  
**PARKLET PROGRAM APPLICATION**

DATE RECEIVED:	
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APPLICANT NAME:		BUSINESS NAME:	
CONTACT NAME:		CONTACT PHONE:	
SITE ADDRESS:			
EMAIL ADDRESS:			
PROPERTY OWNER:		OWNER PHONE #	
PROPERTY ADDRESS:			
OWNER SIGNATURE:		DATE:	

PROJECT START DATE:		COMPLETION DATE:	
PROVIDE BRIEF DESCRIPTION OF USE:			

**Check to acknowledge the following pedlet/parklet requirements:**

- Pedlet to be constructed per approved plan and City of Helena specifications.
- Property owner responsible for all maintenance.
- Installation, Removal, and storage is the responsibility of owner/applicant and may be installed no earlier than May 1<sup>st</sup> and removed no later than October 31<sup>st</sup>.
- Design and site plan included with application.

APPLICANT SIGNATURE:		DATE:	
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Please return to

City of Helena Parking Division  
225 S. Cruse Street  
Helena MT 59601

**\*\*The application requires a \$55/week or \$220/month fee per spot occupied. Applications are required to be renewed on an annual basis. Fees to be paid prior to the start of construction or installation.**