

**Downtown Helena Inc**  
Board Meeting Minutes  
Tuesday, September 14, 2021, 8:30 a.m.  
DHI HQ, 330 N Jackson Street

Board Members Present:	Riley Tubbs, Quinn Mahoney, Sean Morrison, Sarah Hamblock, Deb Whitcomb (Sean as proxy)	
Public:	Heather O'Loughlin (Zoom), Howard Skjervem (NW Energy), Lee Shubert	
Staff:	Mike Rooney, Operations Director; Micky Zurcher, BID ED	
<b><u>Agenda</u></b>	<b><u>Discussion</u></b>	<b><u>Motion/Action</u></b>
Welcome & Introductions	Conflict of interest <ul style="list-style-type: none"> <li>AshLy with Community Crate &amp; Dan Barry (as landlord).</li> </ul>	None
Public Comment	Howard: retrofitting the lights to LED's, as well as updating the acorn lights starting on Last Chance Gulch. Should be started this week or next.	None
Approve June & July Financials	June & July Financials	Sean motioned, Sarah 2 <sup>nd</sup> , all ayes for approving June & July financials.
Amended Budget	Amended Budget <ul style="list-style-type: none"> <li>Nuggets should be used to pay off line of credit (discussed later)</li> <li>Mike ran through Revive at Five expenses/income and listed Septemberfest as breaking even. Budget ended up with \$5k extra.</li> </ul>	Sean motioned, Sarah 2 <sup>nd</sup> , all ayes for approving amended budget.
Quinn as Treasurer		
Approve June & July Board Minutes	None	Sean motioned, Sarah 2 <sup>nd</sup> , all ayes for approving June & July Financials
Events Update <ul style="list-style-type: none"> <li>Revive at Five Recap</li> <li>Septemberfest on Sep 25<sup>th</sup></li> <li>Kids' Fall Festival on Oct 16<sup>th</sup></li> <li>Fall Art Walk on Nov 12<sup>th</sup></li> </ul>	<p>Revive at Five Recap</p> <ul style="list-style-type: none"> <li>Moving it up next season into June with 10 weeks: 1<sup>st</sup> week block party, next four at Women's, 6<sup>th</sup> week at Great Northern, last four at Pioneer.</li> <li>Spent less on beer but also made less on beer. Expense and income both down for this season due to covid, smoke, and fairs.</li> </ul> <p>Septemberfest</p> <ul style="list-style-type: none"> <li>Volunteers desperately needed <ul style="list-style-type: none"> <li>Benefis or St Pete's for on-site EMT's</li> </ul> </li> <li>Sponsors still needed</li> <li>Beer Garden in Constitution Park with George's Distributing for Blackfoot, L&amp;C, Copper Furrow</li> <li>Still need equipment for the band</li> </ul> <p>Kids' Fall Festival</p> <ul style="list-style-type: none"> <li>3 bins of pumpkins to be donated by Van's</li> <li>Parrot, Painted Pot, Montago committed, working with other vendors</li> <li>Riley: work with downtown businesses on putting out tables in front of their stores.</li> </ul> <p>Fall Art Walk</p> <ul style="list-style-type: none"> <li>Waiting on Greg Knoepke on open container in writing</li> <li>Sean: make businesses know that it's up to them whether they serve alcohol or not.</li> </ul>	<p>Sept: Mike to reach out to Lenny for equipment, then follow up with Dan Bay if needed. Mike to continue sponsorship outreach and recruiting volunteers.</p> <p>Fall Fest: Mike to continue reaching out to vendors, work with businesses on opening their doors for this event.</p> <p>Art Walk: Mike to continue working on open container and getting the word out, will remind Parks on Nov 12 that Walking Mall will be used.</p>
Membership Update	Approval of updated membership benefits <ul style="list-style-type: none"> <li>Put on hold since Mike is working with Proof on updating benefits document</li> </ul>	Mike to work with Proof on updating benefits doc, then share with board electronically.

BID Update	<p>Sean Morrison and Seth Brandenberger joining.</p> <p>Focus now on assessment discussion.</p> <p>Holiday decorations and electricity.</p> <p>Sarah: what about garbage and BID?</p> <ul style="list-style-type: none"> <li>• Micky: working with city manager on the MOU, trying to achieve it. <ul style="list-style-type: none"> <li>○ Would be great to have a place to tuck away the trash.</li> </ul> </li> <li>• Heather: do you have a specific proposal in front of Rachel? <ul style="list-style-type: none"> <li>○ Micky: yes, in the form of an MOU</li> <li>○ Heather: let her know if it's worth it for the commission to bring it up.</li> </ul> </li> </ul>	None
<p>Old Business</p> <ul style="list-style-type: none"> <li>• Tour of Holter for general membership</li> </ul>	General Membership meeting tomorrow to be at Holter.	Mike to put sign in door and Micky to wait around for 10 minutes.
<p>New Business</p> <ul style="list-style-type: none"> <li>• Nuggets Savings Account</li> <li>• Announcement from Sean</li> </ul>	<p>Nuggets Savings Account</p> <ul style="list-style-type: none"> <li>• Use Nuggets Checking account to pay off the remaining line of credit for the gift cards.</li> </ul> <p>Announcement from Sean</p> <ul style="list-style-type: none"> <li>• Stepping down to serve on the BID board. We're not ride of him yet.</li> </ul>	<p>Sean motioned, Sarah 2<sup>nd</sup>, all ayes for approval for Quinn.</p> <p>Quinn to work on LOC for Nuggets Savings Account.</p>
Next meeting	October 12 <sup>th</sup> at 3:30pm as join meeting w/ BID	None
Adjourn	None	None
Respectfully submitted: Mike Rooney		