

Helena Business Improvement District thank you

Board of Trustees Minutes
 Tuesday, March 8th, 2022 – 3:30 p.m.
 330 Jackson St. & Zoom

Board Members Present:	Lee Shubert; Seth Brandenberger, Vice-Chair; Mark Roylance, Sean Morrison; Rex Seeley, Chair; Sean Morrison	
Board Members Absent:	One Vacancy; Ryan Stavnes;	
Public: In Person; Zoom	Matt Olson, retired; Ed Coleman, Deputy Director Public Works, and Jeremy Drake, presenter	
Staff:	Micky Zurcher, Executive Director; Mike Rooney, DHI Operations Director	
<u>Agenda</u>	<u>Discussion</u>	<u>Motion/Action</u>
Welcome & Introductions	Meeting was called to order at by board chair, Rex Seeley, at 3:30 p.m. Introductions were made.	
Public Comment	Food truck discussion per DHI President Riley Tubbs.	Action: Will add discussion to the joint board meeting in April
Zero Waste Associates Presentation	<p>Jeremy and Ed join at 3:40 p.m.</p> <p>Jeremy presents on Strategic Plan for Waste Reduction at 3:40 p.m. Timeline: Phase I nearing completion; Phase II draft strategies; Phase III Finalize strategic plan</p> <p>Sean arrives at 3:46 p.m.</p> <p>Jeremy asks: What are the barriers and opportunities? What are incentives programs? What support do Helena businesses need?</p> <p>Conversation/barrier-where do receptacles go? Find equal distance places to place the recycling bins. Opinion of this group is people will walk a fair distance to recycle. What do you do with compost other than lawn waste?</p> <p>Is recycling working well? Carboard in generally working well. Bins fill up fast. Garbage could have a smaller footprint. Figuring out what services are required for the outcome. Secured space for bins, theft of service and bins and space. Solution for Helena is to engage with the folks who do this service; one proactive approach and cost-effective way to reduce these materials. In need of a collection system which is conveniently accessible. What are the steps to get there? Would the BID take leadership on all of downtown?</p> <p>Jeremy suggested aligning the RFP with the city goals if the BID were to go out for bid for trash collection in the district. It was agreed that administration at the city level needs to be stable and filled.</p> <p>Jeremy ended at 4:25 p.m. Ed and Jeremy left.</p>	Presentation materials found here.
DHI Update	<p>Mike informed the board</p> <ul style="list-style-type: none"> • First Thursday's • Spring Art Walk May 13th • Alive at Five announcement today for bands, food vendors, and non-profits <p>Lee commended Mike for the Winter Festival.</p>	
Approve January financials		Motion by Sean to approve the January financials. Second by Lee. Motion passes.

Approve January minutes		Motion by Lee to approve the January minutes. Second by Mark. Motion passes.
<p>Old Business</p> <ul style="list-style-type: none"> a. MOU w/City b. Downtown CIP c. Work Plan/Budget Prep 	<p>Matt left at 4:36p.m.</p> <ul style="list-style-type: none"> A. Board stated they want to table the MOU with the City until the permanent city manager is on board. They also want to address the part about legal counsel. B. CIP and Multimodal plan PSA were released today from the city. Opportunity for public feedback has begun as Phase I of the process and goes through April 4. C. Micky requested board members attend the March 23 Admin meeting to lend support and add additional comments to commissioner questions. Lee stated he plans to attend. 	Action: Micky will keep the board informed regarding the March 23 meeting.
<p>New Business</p> <ul style="list-style-type: none"> a. Added value support for staff 	<ul style="list-style-type: none"> A. During Micky's annual performance review in November, the Executive Committee asked her how they can better support her. Micky provided ideas and suggestions to Rex and Lee and during the Board retreat last month, Lee suggested the board dialogue the ideas. 	Action: Micky will place the agenda item as Old Business for the May meeting.
News & Announcements	<p>Sean stated he is working with an applicant who applied for URD funding but was denied the opportunity for their project to be heard by the Commission. Micky stated she has been looped into the conversation and researching other communities.</p> <p>Board thanked Micky and Al for the light installation on the Ped Mall. Micky is still problem-solving the gazebo light malfunction.</p> <p>Micky is on vacation next week.</p>	Action: Board agreed to paying additional funds to complete the lighting on the Trolley Block of the Ped Mall. Micky will work with Al to complete this project when the lights arrive.
Next meeting	April 12 th joint board meeting with DHI during DHI board time; 8:30 a.m.	
Adjourn	Meeting adjourned at 5:15 p.m.	